



THE LEGAL AID SOCIETY 2006 - 2007 PRO BONO TRAINING PROGRAM

The Legal Aid Society is presenting its annual training sessions for attorneys interested in participating in the Society's *Pro Bono* Program.

The training sessions will be conducted at participating law firms beginning November 8, 2006 and continuing through March 13, 2007. They cover diverse aspects of the Society's practice: children's rights, administrative hearings and appeals, immigration law, community economic development, prisoners' rights, family law, HIV/AIDS representation, low income taxpayers' rights, and general civil practice. The outstanding faculty from Legal Aid and the private bar are experts in their fields of practice. Participating Attorneys may attend every session of interest. Training is without charge, but attorneys who attend one or more of the sessions are expected to undertake the *pro bono* representation of one or more Legal Aid clients by the end of September 2007. Please complete the Registration Form included in this brochure and return it by E-mail or fax. "How to" materials and applicable legal forms will be provided at each program.

Each training session listed below generally provides two hours of Mandatory Continuing Legal Education Credit ("CLE"), including Bridge the Gap. Additionally, unless we are informed otherwise, all participants will be enrolled as members of the NYC *Pro Bono* Center, a new online resource on probono.net/ny. This site provides *pro bono* attorneys access to training materials, news, case opportunities, and other valuable *pro bono* resources across a wide range of substantive areas.

Registration will be between 6:00 - 6:30 P.M.. The program immediately will follow, concluding at 8:30 unless otherwise noted. **SECURITY PROCEDURES MAKE PRE-REGISTRATION ESSENTIAL**

We look forward to an exciting and valuable *Pro Bono* Training Program that will enhance Legal Aid's partnership with your firm.

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PROGRAM SCHEDULE

ALL SESSIONS ARE 6:00 - 8:30 P.M.

REGISTRATION: 6:00- 6:30; CLE SEMINAR: 6:30-8:30

CHILDREN'S RIGHTS

Children's Rights Appeals
Wednesday, November 29, 2006
Hosted by Proskauer Rose LLP
1585 Broadway, New York, NY 10036

Learn how to be an appellate lawyer for children who have been abused or neglected, have been freed for adoption, or have been adjudicated a juvenile delinquent. The session will review the underlying Family Court proceedings, types of issues commonly appealed, and procedures governing appeals from the Family Court.

Faculty Chairs: Gary Solomon, Esq. and Judith Waksberg, Esq., Juvenile Rights Practice
CLE Credit: 2 credits total: 1 hours of professional practice/practice management and 1 hour skills. This program provides transitional credit for newly admitted attorneys.

Early Intervention and Preschool Special Education for Foster Children
Kathryn A. McDonald Education Advocacy Project
Thursday, November 9, 2006
Hosted by Cahill Gordon & Reindel LLP
80 Pine Street, New York, NY 10005

Develop the ability to access critical educational/developmental services for young children ages 0-5 who are the subjects of abuse and neglect proceedings in the New York City Family Courts. The session will include an overview of the Early Intervention Program and the preschool special education system, a discussion of the barriers interfering with children's access to available services while they are in foster care, and an explanation of how to advocate to overcome these obstacles.

Faculty Chair: Cara Chambers, Esq., Juvenile Rights Practice
CLE Credit: 2 credits total: 2 hours of professional practice/practice management. This program provides transitional credit for newly admitted attorneys.

CRIMINAL LAW LITIGATION

Criminal Appeals

Wednesday, November 8, 2006

Hosted by Kaye Scholer LLP

425 Park Avenue, New York, NY 10022

Acquire the knowledge to represent criminal defendants in the Appellate Division. This seminar will focus on the procedural and substantive law underlying criminal appeals. Attendance will enable volunteers to represent Legal Aid's clients under the supervision of the Criminal Appeals Bureau.

Faculty Chair: David Crow, Esq., Criminal Defense Practice

CLE Credit: 2 credits total: 2 hours of professional practice/practice management. This program provides transitional credit for newly admitted attorneys

Reclamation of Seized Property

Tuesday, January 16, 2007

Hosted Cooley Godward Kronish LLP

1114 Avenue of the Americas, New York, NY 10036

Learn the fundamentals of representing persons whose property has been seized by the New York City Police Department. The session will cover the substantive law of forfeiture, the process of obtaining prompt administrative review, and how to pursue CPLR Article 78, replevin and damage actions.

Faculty Chair: Steve Wasserman, Esq., Criminal Defense Practice

CLE Credit: 2 credits total: 1 hour of professional practice/practice management and 1 hour skills. This program provides transitional credit for newly admitted attorneys.

PRISONERS' RIGHTS

Prisoners' Civil Litigation in Federal Court

Tuesday, March 6, 2007

Hosted by Weil, Gotshal & Manges LLP

767 Fifth Avenue, New York, NY 10153

Learn the basics of representing prisoners in civil rights litigation in federal court, including proper defendants, immunity issues, relationship of § 1983 and habeas corpus, and navigating the Prison Litigation Reform Act.

Faculty Chairs: John Boston, Esq. and Betsy Ginsberg, Esq., Prisoners' Rights Project

CLE Credit: 2 credits total: 1 hour of professional practice/practice management and 1 hour skills. This program provides transitional credit for newly admitted attorneys.

The Law of Prisoners' Rights
Tuesday, March 13, 2007
Hosted by Weil, Gotshal & Manges LLP
767 Fifth Avenue, New York, NY 10153

Learn the substantive law applied in prisoners' civil rights litigation, including claims of cruel and unusual punishment, denial of due process, violation of other substantive constitutional rights, the Americans with Disabilities Act and the Religious Land Use and Institutionalized Persons Act.

Faculty Chairs: John Boston, Esq. and Betsy Ginsberg, Esq., Prisoners' Rights Project
CLE Credit: 2 credits total: 2 hours of professional practice/practice management. This program provides transitional credit for newly admitted attorneys.

ADMINISTRATIVE HEARINGS AND APPEALS

New York City Housing Authority
Monday, December 4, 2006
Hosted by Paul, Weiss, Rifkind, Wharton & Garrison LLP
1285 Avenue of the Americas, New York, NY 10019

Learn to represent public housing residents where the New York City Housing Authority is seeking to terminate tenancy due to alleged breach of lease or the Authority's rules and regulations. This session will give an overview of the substantive and procedural law, and train participants to engage in fact-finding and document discovery, prepare witnesses, and conduct direct and cross examination.

Faculty Chair, Elizabeth Maris, Esq., Civil Practice
CLE Credit: 2 credits total: .75 hour of professional practice/practice management, .75 hour skills and .5 ethics. This program provides transitional credit for newly admitted attorneys.

Social Security Disability
Monday, November 13, 2006
Hosted by Debevoise & Plimpton LLP
919 Third Avenue, New York, NY 10022

Learn how to represent disabled children and adults in federal administrative hearings conducted by the Social Security Administration and appeal unfavorable decisions in Federal District Court. Successful clients receive higher monthly income and are entitled to Medicaid benefits to cover the cost of medical treatment. The session will cover Social Security law and practice including discovery, medical documentary preparation, examination of parties and witnesses, legal memorandum, and oral argument.

Faculty Chairs: Ian Feldman Esq. and Jocelyne Martinez Esq., Civil Practice
CLE Credit: 2 credits total: 1 hour of professional practice/practice management and 1 hour skills. This program provides transitional credit for newly admitted attorneys.

Article 78 Proceedings
Tuesday, December 5, 2006
Hosted by Dewey Ballantine LLP
1301 Avenue of the Americas, New York, NY 10019

Gain the knowledge to litigate an appeal of an administrative decision in State Supreme Court and the Appellate Division. Participants will learn to draft legal pleadings, memoranda, conduct oral argument, and perfect an appeal. These proceedings are the last avenues of redress for many of Legal Aid's clients who have lost government benefits or public housing.

Faculty Chair: Judith Goldiner, Esq., Civil Practice

CLE Credit: 2 credits total: 1 hour of professional practice/practice management and 1 hour skills. This program provides transitional credit for newly admitted attorneys.

HOUSING LAW

Housing Preservation Actions
Thursday, November 16, 2006
Hosted by Cahill Gordon & Reindel LLP
80 Pine Street New York, NY 10005

Learn to initiate and litigate proceedings on behalf of tenants whose landlords willfully refuse to provide the most basic of services, including heat and hot water during the winter. The session will address the drafting of pleadings, pre-litigation research, how to obtain evidence, and strategies for effectively litigating the action to a successful conclusion. Provides an excellent opportunity to engage in settlement conferences and hearings.

Faculty Chairs: April Newbauer, Esq. and Ashwani Prabhakar, Esq., Civil Practice

CLE Credit: 2 credits total: 1 hour of professional practice/practice management and 1 hour skills. This program provides transitional credit for newly admitted attorneys.

IMMIGRATION LAW

Special Immigration Juvenile Status
Tuesday, January 9, 2007
Hosted by LeBoeuf, Lamb, Greene & MacRae LLP
125 West 55th Street, New York, NY 10019

Learn how to help undocumented immigrant youth in New York City foster care apply for lawful permanent residence in the United States. The training will include an overview of immigration agencies and law and a more detailed discussion of the statute and regulations implementing Special Immigrant Juvenile Status (a form of lawful immigration status for abused, abandoned, or neglected youth) and will provide instruction on how to represent youth seeking such status.

Faculty Chair: Hannah Kim, Esq., Juvenile Practice

CLE Credit: 2 credits total: 1 hour of professional practice/practice management and 1 hour

skills. This program provides transitional credit for newly admitted attorneys.

Petitions for Review in the Second Circuit

Monday, February 26, 2007

Hosted by Simpson Thacher & Bartlett LLP

425 Lexington Avenue, New York, NY 10017

Learn how to file and litigate a federal court petition for review, a critical avenue of relief from a Board of Immigration Appeals (BIA) deportation or removal order. The session will provide practitioners with an overview, current procedures and general requirements for filing a petition for review on behalf of non-citizens who are facing deportation or removal. It also will include a discussion of recent case law on the types of decisions the Court of Appeals has jurisdiction to review under the INA, as amended by the REAL ID Act.

Faculty Chair: David Stern, Esq., Civil Practice

CLE Credit: 3 credits total: 1 hour of professional practice/practice management and 2 hour skills. This program provides transitional credit for newly admitted attorneys. Please note that the seminar is from 6:15 PM – 9:15 PM

ETHICS

Ethical Challenges in *Pro Bono* Representation

Tuesday, February 13, 2007

Hosted by Shearman & Sterling LLP

599 Lexington Avenue, New York, NY 10022

Participate in a dialogue about ethical concerns for pro bono attorneys. The session will cover the ABA Cannons, Model Codes and Rules, NY Code, Re-Statement, and ethics opinions. Attendees will work on hypothetical scenarios highlighting the establishment of the attorney/client relationship, retainers, conflicts of interest, confidentiality, privilege, and termination of clients.

Faculty Chairs: Professor Russell G. Pearce and Professor Matthew Diller, Fordham University Law School

CLE Credit: 2 credits total: 2 hours of ethics. This program provides transitional credit for newly admitted attorneys.

COMMUNITY ECONOMIC DEVELOPMENT

Not-For-Profit Incorporation

Thursday, November 30, 2006

Hosted by Debevoise & Plimpton LLP

919 Third Avenue, New York, NY 10022

Acquire expertise in incorporating not-for-profit groups and securing their federal tax-exempt status. The faculty will cover basic due diligence by attorneys to learn about an organization prior to drafting any documents, preparation of the not-for-profit charter and bylaws, and application to the IRS for tax exempt recognition.

Faculty Chairs: Seth L. Rosen, Esq., Debevoise & Plimpton LLP; David A. Stein, Esq., Withers Bergman LLP; Jonathan A. Small, Esq., Non-Profit Coordinating Committee of New York; and Stephen Falla-Riff, Esq., Civil Practice

CLE Credit: 2 credits total: 1 hour of professional practice/practice management and 1 hour skills. This program provides transitional credit for newly admitted attorneys.

Advising Micro-Entrepreneurs

Thursday, January 11, 2007

Hosted by Paul, Weiss, Rifkind, Wharton & Garrison LLP

1285 Avenue of the Americas, New York, NY 10019

Attain an overview of the available business structures for the formation of a micro business, including the advantages and disadvantages of using a corporation, partnership, limited liability company, and sole proprietorship. The session will include a role-playing exercise highlighting the legal issues surrounding business structures as well as the shareholder, employment and other similar agreements involved in the formation of a business.

Faculty Chairs: Marco V. Masotti, Esq., Edwin S. Maynard, Esq., Justin Hamill, Esq., and John C. Lynch, Paul, Weiss, Rifkind, Wharton & Garrison LLP

CLE Credit: 2 credits total: 1 hour of professional practice/practice management and 1 hour skills. This program provides transitional credit for newly admitted attorneys.

Negotiating a Commercial Lease

Thursday, January 25, 2007

Hosted by Nixon Peabody LLP

437 Madison Avenue, New York, NY 10022

Acquire knowledge to negotiate and draft commercial leases. This seminar will focus on basic terms and conditions of a model commercial lease.

Faculty Chair: Arthur Rosner, Esq., Nixon Peabody LLP

CLE Credit: 2 credits total: 1 hour of professional practice/practice management and 1 hour skills. This program provides transitional credit for newly admitted attorneys.

Intellectual Property for the Micro-Entrepreneur

Thursday, March 1, 2007

Hosted by, Stroock & Stroock & Lavan LLP

180 Maiden Lane, New York, NY 10038

Learn basic principles of copyright, trademark, trade secret and patent law, with emphasis on

how micro-entrepreneurs should be advised as they develop their business ideas and confront the need to protect their own intellectual property assets and avoid infringing intellectual property rights of others. The session will include discussion of the advantages of timely registration, practicalities of various search options, strategies for obtaining federal registration, and issues raised when the micro-entrepreneur's business includes an online presence.

Faculty Chairs: Ian DiBernardo, Esq. and James Eskew, Esq., Stroock & Stroock & Lavan LLP

CLE Credit: 2 credits total: 1 hour of professional practice/practice management and 1 hour skills. This program provides transitional credit for newly admitted attorneys.

Corporate Bankruptcy for Small Businesses in Distress

Tuesday, February 6, 2007

Hosted by Weil, Gotshal & Manges LLP

767 Fifth Avenue, New York, NY 10153

Obtain the knowledge to assist small businesses, corporations, partnerships, or sole proprietorships faced with a crisis due to loss of a lease, sustained business slowdown or unforeseen disaster by analyzing their circumstances and weighing potential courses of action.

The session focuses on obtaining financing and refinancing existing debt, and reorganization and liquidation under Chapter 13 (sole proprietorship), Chapter 11 (reorganization), and Chapter 7 (liquidation) of the Bankruptcy Code.

Faculty Chairs: Marcia L. Goldstein, Esq., George A. Davis, Esq., and Ronit J. Berkovich, Esq., Weil, Gotshal & Manges LLP

CLE Credit: 2 credits total: 2 hours of professional practice/practice management. This program provides transitional credit for newly admitted attorneys.

TRUSTS AND ESTATES

How to Draft a Will for Low-Income Elderly

Wednesday, January 17, 2007

Hosted by Cleary Gottlieb Steen & Hamilton LLP

One Liberty Plaza, New York, NY 10006

Learn how to draft a will for seniors with small estates. Attendance at this session will enable you to interview the client, assess the information collected, and prepare the appropriate documents.

Faculty Chairs: Catherine Borneo, Esq. and Heide Ilgenfritz, Esq., Cleary Gottlieb Steen & Hamilton LLP

CLE Credit: 2 credits total: 1 hour of professional practice/practice management and 1 hour skills. This program provides transitional credit for newly admitted attorneys.

CLIENTS WITH AIDS

Representing Clients with AIDS

Thursday, February 1, 2007

Hosted by Hughes Hubbard & Reed LLP

One Battery Park Plaza, New York, NY 10004

Receive comprehensive training on substantive law and procedure as well as ethical considerations in various legal areas helpful in assisting individuals living with HIV/AIDS including: confidentiality, contact tracing and partner notification, government and public benefits, family law and future care and custody planning tools (estate law, guardianship, standby guardianship, Families In Transition Act), and health care directives (living wills and health care proxies).

Faculty Chairs: Elizabeth Hay, Esq. and Diane LaGamma, Esq., Civil Practice

CLE Credit: 2 credits total: 1 hour of professional practice/practice management, .5 hour ethics and .5 hour skills. This program provides transitional credit for newly admitted attorneys.

DOMESTIC VIOLENCE

Immigration Remedies for Domestic Violence Victims

Tuesday, January 30, 2007

Hosted by Skadden, Arps, Slate, Meagher & Flom LLP

4 Times Square, New York, NY 10036

Learn about immigration remedies for domestic violence victims, including Violence Against Women's Act ("VAWA") self-petitions, battered spouse waivers, and U visas. Volunteers will be trained in basic family-based immigration law, domestic violence-related immigration law, and preparation of domestic violence-related immigration applications. Attorneys will be prepared to represent battered women in basic domestic violence-related immigration cases.

Faculty Chairs: Camille Carey, Esq. and Sandra Park, Esq., Civil Practice

CLE Credit: 2 credits total: 2 hours of professional practice/practice management. This program provides transitional credit for newly admitted attorneys.

LOW-INCOME TAX PAYERS

Representing Taxpayers in Earned Income Credit (EIC) Disputes

Wednesday, February 7, 2007

Hosted by Milbank, Tweed, Hadley & McCloy LLP

One Chase Manhattan Plaza, New York, NY 10005

The Earned Income Tax Credit ("EIC") is a refundable tax credit for low-income taxpayers who work. In recent years, the EIC accounted for about 50% of all individual income tax return

examinations conducted by the Internal Revenue Service ("IRS"). Learn how to handle an EIC examination, including the substantive tax law involved in EIC claims and related matters such as filing status, dependency exemptions, the child tax credit, and the dependent care credit. This session also will include information about the EIC certification program begun by the IRS in 2004 and recent tax law changes related to child and family status issues.

Faculty Chairs: Bruce Kayle, Esq., Milbank, Tweed, Hadley & McCloy LLP and Juan C. Beritan, Esq., Civil Practice

CLE Credit: 2 credits total: 1 hour of professional practice/practice management and 1 hour skills. This program provides transitional credit for newly admitted attorneys.

Representing Low-Income Taxpayers: Tax Collection Procedure and Strategies

Wednesday, February 28, 2007

Hosted by White & Case LLP

1155 Avenue of the Americas, New York, NY 10036

Participants will learn the fundamentals of representing a taxpayer in an IRS collection case. The session will review various collection alternatives available to taxpayers, such as an installment payment agreement (IPA), offer in compromise (OIC), and currently non-collectible (CNC) status. In addition, the session will cover procedural matters including how to challenge IRS enforcement actions in a Collection Due Process (CDP) hearing or the Collection Appeals Program (CAP).

Faculty Chairs: William Nelson, Esq., Civil Practice and Amy Robinson, Esq., White & Case LLP

CLE Credit: 2 credits total: 1 hour of professional practice/practice management and 1 hour skills. This program provides transitional credit for newly admitted attorneys.

REGISTRATION FORM

NAME _____
PHONE/FAX/E-MAIL _____/_____/_____
LAW FIRM/AFFILIATION _____

BUSINESS ADDRESS _____

YEARS AT FIRM _____ SPECIALIZATION _____

HOME ADDRESS _____

PHONE/FAX/E-MAIL _____
/_____/_____

PROFESSIONAL BACKGROUND: Admitted? _____ Date _____ State(s) _____

Please enroll me in the following training sessions:

CHILDREN'S RIGHTS

Children's Rights Appeals
Special Education Advocacy

CRIMINAL LAW LITIGATION

Criminal Appeals
Reclamation of Seized Property

PRISONERS' RIGHTS

Prisoners' Civil Litigation in Federal Court
The Law of Prisoners' Rights

ADMINISTRATIVE HEARINGS & APPEALS

NYC Housing Authority
Social Security Disability
Article 78

HOUSING LAW

Housing Preservation Actions

IMMIGRATION LAW

Special Immigration Juvenile Status
Petitions for Review in the Second Circuit

ETHICS

Ethical Issues in Pro Bono

COMMUNITY DEVELOPMENT

Not-for-Profit Incorporation
Advising Micro Entrepreneurs
Negotiating a Commercial Lease
Intellectual Property
Corporate Bankruptcy

TRUSTS AND ESTATES

How to Draft a Will for Low-Income Elderly

REPRESENTATION OF CLIENT WITH AIDS**IMMIGRATION REMEDIES FOR BATTERED WOMEN****REPRESENTING LOW-INCOME TAX PAYERS**

Earned Income Tax Credit

Tax Collection Procedures and Strategies

I am interested in satisfying my pro bono commitment in the following area(s):

I am interested in learning more about pro bono opportunities at The Legal Aid Society.

Signature _____ Date

Please return to Rosemary Hare-Bey

The Legal Aid Society, 199 Water Street, New York, NY 10038

PHONE: (212) 577-3358 FAX: (212) 809-4806 E-MAIL: rharebey@legal-aid.org

The Legal Aid Society has been certified by the New York State Continuing Legal Education Board as an Accredited Provider of continuing legal education and of *pro bono* CLE in the State of New York.