



THE LEGAL AID SOCIETY PRO BONO PRACTICE

2007-2008 PRO BONO TRAINING PROGRAM FOR VOLUNTEER ATTORNEYS

The Legal Aid Society is presenting its annual training sessions for attorneys interested in participating in the Society's Pro Bono Program.

The training sessions will be conducted at participating law firms beginning November 8, 2007 and continuing through March, 2008. They cover diverse aspects of the Society's practice: children's rights, administrative hearings and appeals, immigration law, community economic development, prisoners' rights, family law, HIV/AIDS representation, low income taxpayers' rights, and general civil practice. The outstanding faculty from Legal Aid and the private bar are experts in their fields of practice. Participating Attorneys may attend every session of interest. Training is without charge, but attorneys who attend one or more of the sessions are expected to undertake the pro bono representation of one or more Legal Aid clients by the end of September 2008. Please complete the Registration Form included in this brochure and return it by E-mail or fax. "How to" materials and applicable legal forms will be provided at each program.

Each training session listed below generally provides two hours of Mandatory Continuing Legal Education Credit ("CLE"), including Bridge the Gap. Additionally, unless we are informed otherwise, all participants will be enrolled as members of the NYC Pro Bono Center, www.probono.net/nycprobono, a new online resource. This site provides pro bono attorneys access to training materials, news, case opportunities, and other valuable pro bono resources across a wide range of substantive areas.

Registration will be between 6:00 - 6:30 P.M. The program immediately will follow, concluding at 8:30 P.M. unless otherwise noted. **SECURITY PROCEDURES MAKE PRE-REGISTRATION ESSENTIAL.**

We look forward to an exciting and valuable Pro Bono Training Program that will enhance Legal Aid's partnership with your firm.

David W. Weschler
Attorney-in-Charge, Pro Bono Practice
dwweschler@legal-aid.org

Marlene Halpern
Supervising Attorney, Pro Bono Practice
mihalpern@legal-aid.org

PROGRAM SCHEDULE

ALL SESSIONS ARE 6:00 - 8:30 P.M.
REGISTRATION: 6:00- 6:30; CLE SEMINAR: 6:30-8:30 P.M.

CHILDREN'S RIGHTS

Early Intervention and Preschool Special Education for Foster Children

Kathryn A. McDonald Education Advocacy Project

Tuesday, December 4, 2007

Hosted by Cahill Gordon & Reindel LLP

80 Pine Street, New York, NY 10005

Develop the ability to access critical educational/developmental services for young children ages 0-5 who are the subjects of abuse and neglect proceedings in the New York City Family Courts. The session will include an overview of the Early Intervention Program and the preschool special education system, a discussion of the barriers interfering with children's access to available services while they are in foster care, and an explanation of how to advocate to overcome these obstacles.

Faculty Chair: Cara Chambers, Esq., Juvenile Rights Practice

CLE Credit: 2 credits total: 2 hours of professional practice/practice management. This program provides transitional credit for newly admitted attorneys.

CRIMINAL LAW LITIGATION

Criminal Appeals

Monday, December 10, 2007

Hosted by LLP Shearman & Sterling LLP

599 Lexington Avenue, New York, NY 10022

Acquire the knowledge to represent criminal defendants in the Appellate Division. This seminar will focus on the procedural and substantive law underlying criminal appeals. Attendance will enable volunteers to represent Legal Aid's clients under the supervision of the Criminal Appeals Bureau.

Faculty Chair: David Crow, Esq., Criminal Defense Practice

CLE Credit: 2 credits total: 2 hours of professional practice/practice management. This program provides transitional credit for newly admitted attorneys

Reclamation of Seized Property

Thursday, January 17, 2008

Hosted by Paul, Weiss, Rifkind, Wharton & Garrison LLP

1285 Avenue of the Americas, New York, NY 10019

Learn the fundamentals of representing persons whose property has been seized by the New York City Police Department. The session will cover the substantive law of forfeiture, the process of obtaining prompt administrative review, and how to pursue CPLR Article 78, replevin and damage actions.

Faculty Chair: Steve Wasserman, Esq., Criminal Defense Practice

CLE Credit: 2 credits total: 1 hour of professional practice/practice management and 1 hour skills. This program provides transitional credit for newly admitted attorneys.

PRISONERS' RIGHTS

Prisoners' Civil Litigation in Federal Court

Tuesday, January 8, 2008

Hosted by Davis Polk & Wardwell

450 Lexington Avenue, New York, NY 10017

Learn the basics of representing prisoners in civil rights litigation in federal court, including proper defendants, immunity issues, relationship of § 1983 and habeas corpus, and navigating the Prison Litigation Reform Act.

Faculty Chairs: John Boston, Esq. and Betsy Ginsberg, Esq., Prisoners' Rights Project

CLE Credit: 2 credits total: 1 hour of professional practice/practice management and 1 hour skills. This program provides transitional credit for newly admitted attorneys.

The Law of Prisoners' Rights

Tuesday, January 15, 2008

Hosted by Davis Polk & Wardwell

450 Lexington Avenue, New York, NY 10017

Learn the substantive law applied in prisoners' civil rights litigation, including claims of cruel and unusual punishment, denial of due process, violation of other substantive constitutional rights, the Americans with Disabilities Act and the Religious Land Use and Institutionalized Persons Act.

Faculty Chairs: John Boston, Esq. and Betsy Ginsberg, Esq., Prisoners' Rights Project

CLE Credit: 2 credits total: 2 hours of professional practice/practice management. This program provides transitional credit for newly admitted attorneys.

Representation of Abused Prisoners

Wednesday, March 19, 2008

Hosted by O'Melveny & Myers LLP

7 Times Square, New York, New York 10036

Acquire the knowledge to represent inmates in prison brutality litigation. This seminar will focus identifying and obtaining relevant government documents; analyzing factual and relevant legal issues; and taking and defending depositions.

Faculty Chairs: Jonathan Chasan, Esq. and Mary Lynne Werlwas, Esq., Prisoners' Rights Project

CLE Credit: 2 credits total: 2 hours of skills. This program provides transitional credit for newly admitted attorneys

ADMINISTRATIVE HEARINGS AND APPEALS

New York City Housing Authority

Monday, November 19, 2007

Hosted by Cadwalader, Wickersham & Taft LLP

One World Financial Center, New York, NY 10281

Learn to represent public housing residents where the New York City Housing Authority is seeking to terminate tenancy due to alleged breach of lease or the Authority's rules and regulations. This session will give an overview of the substantive and procedural law, and train participants to engage in fact-finding and document discovery, prepare witnesses, and conduct direct and cross examination.

Faculty Chair, Susan Gibson O'Gara, Esq., Civil Practice

CLE Credit: 2 credits total: .75 hour of professional practice/practice management, .75 hour skills and .5 ethics. This program provides transitional credit for newly admitted attorneys.

Social Security Disability

Thursday, November 8, 2007

Hosted by Skadden, Arps, Slate, Meagher & Flom LLP
4 Times Square, New York, NY 10036

Learn how to represent disabled children and adults in federal administrative hearings conducted by the Social Security Administration and appeal unfavorable decisions in Federal District Court. Successful clients receive higher monthly income and are entitled to Medicaid benefits to cover the cost of medical treatment. The session will cover Social Security law and practice including discovery, medical documentary preparation, examination of parties and witnesses, legal memorandum, and oral argument.

Faculty Chairs: Anne Callagy, Esq. and Jocelyne Martinez, Esq., Civil Practice

CLE Credit: 2 credits total: 1 hour of professional practice/practice management and 1 hour skills. This program provides transitional credit for newly admitted attorneys.

Article 78 Proceedings

Thursday, December 6, 2007

Hosted by Kaye Scholer LLP
425 Park Avenue, New York, NY 10022

Gain the knowledge to litigate an appeal of an administrative decision in State Supreme Court and the Appellate Division. Participants will learn to draft legal pleadings, memoranda, conduct oral argument, and perfect an appeal. These proceedings are the last avenues of redress for many of Legal Aid's clients who have lost government benefits or public housing.

Faculty Chair: Judith Goldiner, Esq., Civil Practice

CLE Credit: 2 credits total: 1 hour of professional practice/practice management and 1 hour skills. This program provides transitional credit for newly admitted attorneys.

HOUSING LAW

Housing Preservation Actions

Tuesday, December 11, 2007

Hosted by Cahill Gordon & Reindel LLP
80 Pine Street, New York, NY 10005

Learn to initiate and litigate proceedings on behalf of tenants whose landlords willfully refuse to provide the most basic of services, including heat and hot water during the winter. The session will address the drafting of pleadings, pre-litigation research, how to obtain evidence, and strategies for effectively litigating the action to a successful conclusion. Provides an excellent opportunity to engage in settlement conferences and hearings.

Faculty Chairs: April Newbauer, Esq. Civil Practice

CLE Credit: 2 credits total: 1 hour of professional practice/practice management and 1 hour skills. This program provides transitional credit for newly admitted attorneys.

EMPLOYMENT LAW

Enforcing Federal Wage Claims for Low-Income Workers

Tuesday, March 11, 2008

Hosted by Debevoise & Plimpton LLP
919 Third Avenue, New York, NY 10022

Learn how to pursue unpaid wage, minimum wage, and overtime pay claims for low-wage workers under the federal Fair Labor Standards Act and New York State Labor Law. This session will give an overview of the claims available under federal and state law; discuss

special issues such as protecting immigrant workers in wage and hour litigation and pursuing claims under a joint employment theory; and will train participants to bring and conduct litigation for low wage workers seeking redress for unpaid or underpaid wages.

Faculty Chair: Chris Lamb, Esq. Civil Practice

CLE Credit: 2 credits total: 1 hour of professional practice/practice management, .5 skills and .5 hour ethics. This program provides transitional credit for newly admitted attorneys.

IMMIGRATION LAW

Special Immigration Juvenile Status

Tuesday, March 4, 2008

Hosted by Latham & Watkins LLP

885 Third Avenue, New York, NY 10022

Learn how to help undocumented immigrant youth in New York City foster care apply for lawful permanent residence in the United States. The training will include an overview of immigration agencies and law and a more detailed discussion of the statute and regulations implementing Special Immigrant Juvenile Status (a form of lawful immigration status for abused, abandoned, or neglected youth) and will provide instruction on how to represent youth seeking such status.

Faculty Chair: Katherine Fleet, Esq., Civil Practice

CLE Credit: 2 credits total: 1 hour of professional practice/practice management and 1 hour skills. This program provides transitional credit for newly admitted attorneys.

ETHICS

Ethical Challenges in Pro Bono Representation

Tuesday, February 26, 2008

Hosted by Shearman & Sterling LLP

599 Lexington Avenue, New York, NY 10022

Participate in a dialogue about ethical concerns for pro bono attorneys. The session will cover the ABA Canons, Model Codes and Rules, NY Code, Re-Statement, and ethics opinions. Attendees will work on hypothetical scenarios highlighting the establishment of the attorney/client relationship, retainers, conflicts of interest, confidentiality, privilege, and termination of clients.

Faculty Chairs: Professor Russell G. Pearce and Professor Matthew Diller, Fordham University Law School

CLE Credit: 2 credits total: 2 hours of ethics. This program provides transitional credit for newly admitted attorneys.

COMMUNITY ECONOMIC DEVELOPMENT

Not-For-Profit Incorporation

Wednesday, November 28, 2007

Hosted by Debevoise & Plimpton LLP

919 Third Avenue, New York, NY 10022

Acquire expertise in incorporating not-for-profit entities and securing their federal tax-exempt status. The faculty will cover basic due diligence by attorneys to learn about an organization prior to drafting any documents, preparation of the not-for-profit charter and bylaws, and application to the IRS for tax exempt recognition.

Faculty Chairs: Seth L. Rosen, Esq., Debevoise & Plimpton LLP; David A. Stein, Esq., Withers Bergman LLP; Jonathan A. Small, Esq., Non-Profit Coordinating Committee of New York; and

Stephen Falla-Riff, Esq., Civil Practice

CLE Credit: 2 credits total: 1 hour of professional practice/practice management and 1 hour skills. This program provides transitional credit for newly admitted attorneys.

Advising Micro-Entrepreneurs

Thursday, January 10, 2008

Hosted by Paul, Weiss, Rifkind, Wharton & Garrison LLP

1285 Avenue of the Americas, New York, NY 10019

Attain an overview of the available business structures for the formation of a micro business, including the advantages and disadvantages of using a corporation, partnership, limited liability company, and sole proprietorship. The session will include a role-playing exercise highlighting the legal issues surrounding business structures as well as the shareholder, employment and other similar agreements involved in the formation of a business.

Faculty Chairs: Mark A. Underberg, Esq. and Justin Hamill, Esq., Paul, Weiss, Rifkind, Wharton & Garrison LLP

CLE Credit: 2 credits total: 1 hour of professional practice/practice management and 1 hour skills. This program provides transitional credit for newly admitted attorneys.

Negotiating a Commercial Lease

Thursday, January 24, 2008

Hosted by Nixon Peabody LLP

437 Madison Avenue, New York, NY 10022

Acquire knowledge to negotiate and draft commercial leases. This seminar will focus on basic terms and conditions of a model commercial lease.

Faculty Chair: Arthur Rosner, Esq., Nixon Peabody LLP, Stephen Falla-Riff, Esq., Civil Practice

CLE Credit: 2 credits total: 1 hour of professional practice/practice management and 1 hour skills. This program provides transitional credit for newly admitted attorneys.

Intellectual Property for the Micro-Entrepreneur

Thursday, February 7, 2008

Hosted by Stroock & Stroock & Lavan LLP

180 Maiden Lane, New York, NY 10038

Learn basic principles of copyright, trademark, trade secret and patent law, with emphasis on how micro-entrepreneurs should be advised as they develop their business ideas and confront the need to protect their own intellectual property assets and avoid infringing intellectual property rights of others. The session will include discussion of the advantages of timely registration, practicalities of various search options, strategies for obtaining federal registration, and issues raised when the micro-entrepreneur's business includes an online presence.

Faculty Chairs: Ian DiBernardo, Esq. and Richard Eskew, Esq., Stroock & Stroock & Lavan LLP

CLE Credit: 2 credits total: 1 hour of professional practice/practice management and 1 hour skills. This program provides transitional credit for newly admitted attorneys.

Corporate Bankruptcy for Small Businesses in Distress

Tuesday, February 27, 2008

Hosted by Weil, Gotshal & Manges LLP

767 Fifth Avenue, New York, NY 10153

Obtain the knowledge to assist small businesses - corporations or sole proprietorships - faced with closure due to loss of a lease, sustained business slowdown, financing issues, or unforeseen disaster, by analyzing their circumstances and weighing potential courses of

action. The session focuses on securing credit and refinancing debt, and reorganization and liquidation under Chapter 13 (sole proprietorship), Chapter 11 (reorganization), and Chapter 7 (liquidation) of the Bankruptcy Code.
Faculty Chairs: Marcia L. Goldstein, Esq., Michael Kessler, Esq., Ronit J. Berkovich, Esq., Tal Sapeika, Esq., and Abigail Zigman, Esq., Weil, Gotshal & Manges LLP
CLE Credit: 2 credits total: 2 hours of professional practice/practice management. This program provides transitional credit for newly admitted attorneys.

TRUSTS AND ESTATES

How to Draft a Will for Low-Income Elderly

Tuesday, January 22, 2008

Hosted by Cleary Gottlieb Steen & Hamilton LLP

One Liberty Plaza, New York, NY 10006

Learn how to draft a will for seniors with small estates. Attendance at this session will enable you to interview the client, assess the information collected, and prepare the appropriate documents.

Faculty Chairs: Leslie Bogart, Esq. and Chi-Yu Liang de Tray, Esq., Cleary Gottlieb Steen & Hamilton LLP

CLE Credit: 2 credits total: 1 hour of professional practice/practice management and 1 hour skills. This program provides transitional credit for newly admitted attorneys.

CLIENTS WITH AIDS

Representing Clients with AIDS

Wednesday, February 13, 2008

Hosted by Hughes Hubbard & Reed LLP

One Battery Park Plaza, New York, NY 10004

Receive comprehensive training on substantive law and procedure as well as ethical considerations in various legal areas helpful in assisting individuals living with HIV/AIDS including: confidentiality, contact tracing and partner notification, government and public benefits, family law and future care and custody planning tools (estate law, guardianship, standby guardianship, Families In Transition Act), and health care directives (living wills and health care proxies).

Faculty Chairs: Elizabeth Hay, Esq. and Diane LaGamma, Esq., Civil Practice

CLE Credit: 2 credits total: 1 hour of professional practice/practice management, .5 hour ethics and .5 hour skills. This program provides transitional credit for newly admitted attorneys.

DOMESTIC VIOLENCE

Immigration Remedies for Domestic Violence Victims

Wednesday, January 30, 2008

Hosted by Simpson Thacher & Bartlett LLP

425 Lexington Avenue

New York, NY 10017

Learn about immigration remedies for domestic violence victims, including Violence Against Women's Act ("VAWA") self-petitions, battered spouse waivers, and U visas. Volunteers will be trained in basic family-based immigration law, domestic violence-related immigration law, and preparation of domestic violence-related immigration applications. Attorneys will be prepared to represent battered women in basic domestic violence-related immigration cases.

Faculty Chairs: Wendy Austrie, Esq. and Hannah Shapiro, Esq., Civil Practice

CLE Credit: 2 credits total: 2 hours of professional practice/practice management. This program provides transitional credit for newly admitted attorneys.

LOW-INCOME TAX PAYERS

Representing Taxpayers in Earned Income Credit (EIC) Disputes

Wednesday, February 6, 2008

Hosted by Milbank, Tweed, Hadley & McCloy LLP

One Chase Manhattan Plaza, New York, NY 10005

The Earned Income Tax Credit ("EIC") is a refundable tax credit for low-income taxpayers who work. In recent years, the EIC accounted for about 50% of all individual income tax return examinations conducted by the Internal Revenue Service ("IRS"). Learn how to handle an EIC examination, including the substantive tax law involved in EIC claims and related matters such as filing status, dependency exemptions, the child tax credit, and the dependent care credit.

Faculty Chairs: Bruce Kayle, Esq., Milbank, Tweed, Hadley & McCloy LLP and Juan C. Beritan, Esq., Civil Practice

CLE Credit: 2 credits total: 1 hour of professional practice/practice management and 1 hour skills. This program provides transitional credit for newly admitted attorneys

Representing Taxpayers in Making an Offer in Compromise (OIC)

Date: Wednesday, February 27, 2008

Hosted by White & Case LLP

1155 Avenue of the Americas, New York, NY 10036

An Offer in Compromise ("OIC") is an agreement between a taxpayer and the IRS that settles a tax liability for less than the full amount owed. Participants will learn the mechanics of making an offer, including the procedures for seeking relief, grounds for acceptance of an offer, and the standards used by the IRS in evaluating offers.

Faculty Chairs: William Nelson, Esq. and Daniel Hsiung, Esq., Civil Practice

CLE Credit: 2 credits total: 1 hour of professional practice/practice management and 1 hour skills. This program provides transitional credit for newly admitted attorneys.

REGISTRATION FORM

NAME _____

PHONE, FAX, EMAIL _____

BUSINESS ADDRESS _____

YEARS AT FIRM _____ SPECIALIZATION _____

HOME ADDRESS _____

PHONE/FAX/E-MAIL _____ / _____ / _____

PROFESSIONAL BACKGROUND:

Admitted? _____ Date _____ State(s) _____

Please enroll me in the following training sessions:

CHILDREN'S RIGHTS

- ☐ Special Education Advocacy

CRIMINAL LAW LITIGATION

- ☐ Criminal Appeals
- ☐ Reclamation of Seized Property

PRISONERS' RIGHTS

- ☐ Prisoners' Civil Litigation in Federal Court
- ☐ The Law of Prisoners' Rights
- ☐ Representation of Abused Prisoners

ADMINISTRATIVE HEARINGS & APPEALS

- ☐ NYC Housing Authority
- ☐ Social Security Disability
- ☐ Article 78

HOUSING LAW

- ☐ Housing Preservation Actions

EMPLOYMENT LAW

- ☐ Enforcing Federal Wage Claims for Low-Income Workers

IMMIGRATION LAW

- ☐ Special Immigration Juvenile Status

ETHICS

- ☐ Ethical Issues in Pro Bono

COMMUNITY ECONOMIC DEVELOPMENT

- ☐ Not-for-Profit Incorporation
- ☐ Advising Micro Entrepreneurs
- ☐ Negotiating a Commercial Lease
- ☐ Intellectual Property
- ☐ Corporate Bankruptcy

TRUSTS AND ESTATES

- ☐ How to Draft a Will for Low-Income Elderly

HIV/AIDS

- ☐ Representation of Clients with HIV/AIDS

BATTERED WOMEN

- ☐ Immigration Remedies for Battered Women

REPRESENTING LOW-INCOME TAX PAYERS

- ☐ Earned Income Tax Credit
- ☐ Representing Taxpayers in Making an Offer in Compromise (OIC)

I am interested in satisfying my pro bono commitment in the following area(s):

I am interested in learning more about pro bono opportunities at The Legal Aid Society.

Signature _____ Date _____

Please return to Rosemary Hare-Bey, The Legal Aid Society, 199 Water Street, New York, NY 10038 PHONE: (212) 577-3358 FAX: (212) 809-4806 E-MAIL: rharebey@legal-aid.org

The Legal Aid Society has been certified by the New York State Continuing Legal Education Board as an Accredited Provider of continuing legal education and of pro bono CLE in the State of New York.