

NONPROFITS AND FORM I-9 COMPLIANCE:

*A WEBINAR TO
HELP YOUR NONPROFIT
UNDERSTAND THE FORM I-9 AND
EMPLOYMENT ELIGIBILITY
VERIFICATION REQUIREMENTS
June 17, 2013*



Join us for a webinar on your nonprofit's legal responsibilities with respect to verifying your employees' identity and eligibility to work in the United States.

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ELIGIBILITY VERIFICATION REQUIREMENTS
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Does your nonprofit know its responsibilities with respect to employment eligibility verification? The Immigration Reform and Control Act of 1986 requires that the employer verify the identity and work eligibility of all newly-hired employees. The Form I-9 is provided by the federal government for that purpose. Every employee must complete a Form I-9 when the individual is hired, with the new Form I-9 effective this May. The government also provides a voluntary employee eligibility system called E-Verify that US employers should be familiar with.

But how does a nonprofit comply? What are the deadlines for completing the Form I-9? What proof of identification is acceptable? What happens if the employee does not provide the needed documentation on time? Can the employer take too much documentation? How do you know if a document is valid? Is the employer responsible if the form is not filled in correctly, and can an employer be held legally responsible if it refuses to hire an immigrant in order to avoid problems with the Form I-9?

This webinar will answer all of these questions and more. The webinar is designed for executive directors, human resources staff and anyone else responsible for the administration of the nonprofit.

*The webinar will be held Monday, June 17, 2013 at
12 noon Eastern Time and last approximately 60 minutes.
The webinar is free of charge*

Presenters: Dawn Lurie, Partner, Sheppard Mullin Richter &
Hampton LLP
Catherine Risoleo, Associate, Sheppard Mullin Richter
& Hampton LLP

Moderator: Regina Hopkins, Assistant Director, D.C. Bar Pro
Bono Program

To register, click here: <https://www1.gotomeeting.com/register/192531745>

If you have any questions, please contact Lauren Paley at: lpaley@dcbar.org

Speaker Bios

Dawn M. Lurie is a partner in Sheppard Mullin's Labor and Employment practice group and leader of the firm's Business Immigration and Compliance practice. Ms. Lurie has over 20 years of experience advising on U.S. and global immigration and is ranked as a leading business immigration lawyer by Chambers, Legal 500, Best Lawyers, Who's Who Legal, and other publications. She regularly speaks and writes about immigration compliance matters. Ms. Lurie advises domestic corporations on a variety of compliance-related issues, particularly related to Form I-9 alien employment verification matters. She has been involved in audits and internal investigations and has successfully minimized monetary exposure as well as civil and criminal liabilities on behalf of her clients. Ms. Lurie advises multinational companies in a variety of sectors including manufacturing, IT, defense, food processing, retail and service industries, pharmaceutical, healthcare, and multimedia. Her daily practice consists of managing business immigration matters and providing immigration counsel to address the visa and work authorization needs of U.S. personnel including professionals, managers and executives, essential workers, persons of extraordinary ability, corporate trainees, and students.

Ms. Lurie graduated from Penn State University and received her J.D. from American University's Washington College of Law.

Catherine Risoleo is an associate in Sheppard Mullin's Labor & Employment Practice Group in the firm's Washington, D.C. office. Ms. Risoleo focuses her practice on global business immigration matters. She advises corporate and individual clients in connection with Form I-9 compliance matters, non-immigrant visas, and employment and family-based petitions.

Ms. Risoleo graduated from the University of Virginia and received her J.D. from the George Washington University Law School.

Regina Hopkins is the Assistant Director of the D.C. Bar Pro Bono Program. Ms. Hopkins worked for nine years as a tax attorney in New York City. She then joined Habitat for Humanity International, serving as general counsel from 1993 to 2005. Ms. Hopkins joined the Pro Bono Program in January 2006 to oversee the Community Economic Development Project. Since that time, the Project has won the D.C. Bar's award for Best Bar Project in 2007 and 2012 and the 2008 and 2011 Frederick B. Abramson Award for Service to the Bar. Ms. Hopkins serves on the Board of Directors of the Center for Nonprofit Advancement in Washington D.C.