

September 30, 2010

(Title) (FirstName) (LastName)
(Company)
(Address)
(City), (State) (Postal Code)

Dear (Title) (LastName):

The _____ County Bar Association and the Alabama State Bar Volunteer Lawyers Program is joining together to provide community legal education to low-income individuals in our community. These educational programs empower members of the community to assist themselves.

The program is being held during National Pro Bono Celebration week and will focus on Family Law: divorce, protection from abuse, and child support collection. The agenda for October _____, 2010 will be three fold. First, there will be the registration/intake process of the clients. Secondly, there will be an informational session given by an attorney, who is an expert on one of the three sub-topics of Family Law. Last, clients will be able to speak to (VLP) lawyers and receive counsel and advice.

We are asking for your assistance to make this program a success, by assisting us in client recruitment for this Family Law seminar.

We hope you will consider joining us and other volunteers from your community at this educational program in Decatur. If you have any questions or suggestions regarding the program please contact us at _____.

Sincerely,

Name