



## Overview

**Pro Bono Net's Pro Bono Manager™** is a hosted practice management application (built on Microsoft's SharePoint) that significantly increases law firms' capacity to manage and promote their pro bono work. Pro Bono Manager's customized, web-based tools enables pro bono coordinators to:

- more efficiently manage the firm's pro bono case load
- raise the internal and external profile of the firm's pro bono program
- increase volunteer participation among attorneys and the quality of support and oversight provided to them
- automate the creation of reports about the firm's pro bono work

Operating as a secure, seamless extension of a law firm's intranet, the platform integrates data from internal personnel, billing, time keeping and docketing systems with content aggregated by Pro Bono Net from the public interest legal community, including practice materials, volunteer opportunities, training events and news.

**Pro Bono Manager™** is designed for optimal security, accessible only to users who have been authenticated within the firm's intranet or secure web portal. The product is highly customizable to the firm's branding and pro bono information needs.

## Benefits

- ✚ **Elevated Pro Bono Profile:** frees up resources to focus on higher-value work that lifts both the internal and external profile of the firm's pro bono program.
- ✚ **Risk Management:** reduces the risk of matters going unattended for prolonged periods of time and gives management greater insight into the status of open matters.
- ✚ **Greater Pro Bono Capacity:** attorneys can more easily navigate the firm's list of pro bono opportunities, find practice resources and training materials to help them take on pro bono matters, track time spent on matters and collaborate with other attorneys.
- ✚ **Operating Efficiencies:** streamlines management and reporting by eliminating labor-intensive reporting and administrative tasks.

# Features

**Risk Management:** Administrators can monitor the progress of matters and manage the risk that matters may be left unattended. This is done through real-time reports, system-generated email alerts requesting matter status updates from attorneys, and reports on recently departed attorneys and matters associated with them during their tenure.

**Reporting:** More than 35 reports can be easily configured, automated and run so that administrators have a view into all aspects of pro bono performance. For example, reports can be viewed by: client type, department, matter, matter type, office location, practice group, provider organization, timekeeper type and qualifying standard (e.g. *American Lawyer*, *Pro Bono Institute Law Firm Challenge*, *Vault*, etc.).

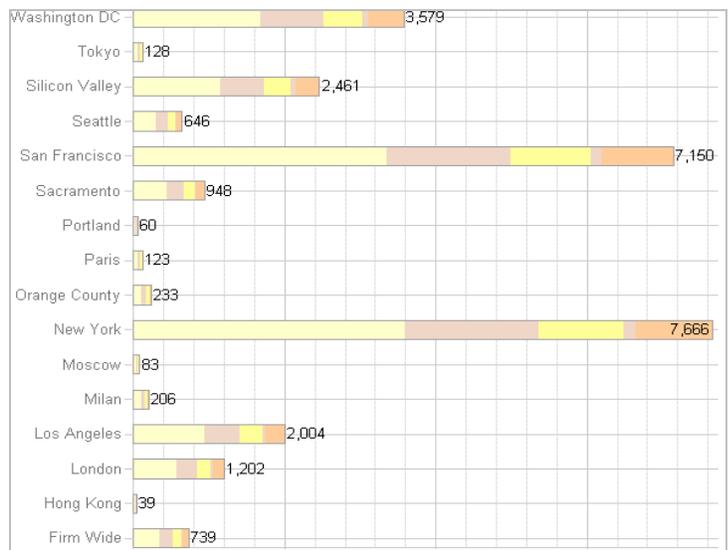
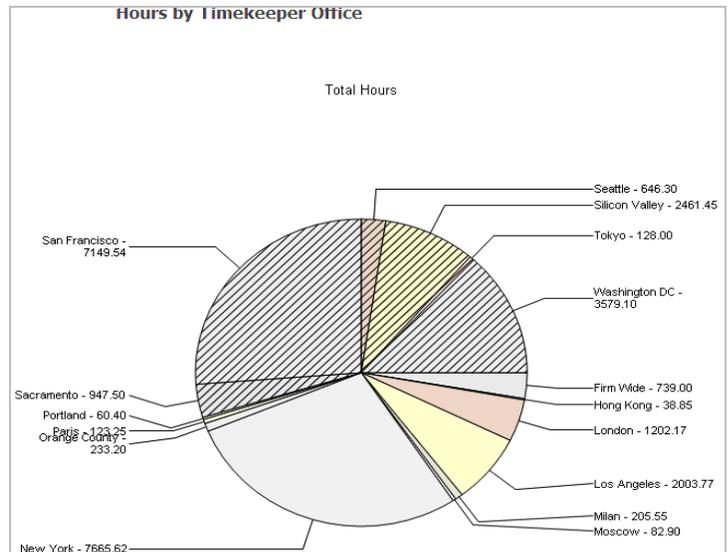
**Attorney Needs Matching:** Pro Bono Manager allows you to track attorney interests and professional development needs. This simplifies and automates the matching of attorneys with suitable opportunities.

**Pro Bono Net Content:** As part of your subscription you receive Pro Bono Net's ([www.probono.net](http://www.probono.net)) aggregated content from over 400 legal aid organizations. Examples of such content include pro bono opportunities, model documents, webinars and pro bono training calendars.

**Practice Resources:** Pro Bono Manager allows you to create a virtual library of pro bono related content (such as forms, pleadings and training materials) in various practice areas to help attorneys take on pro bono matters.

**Practice Area Portal:** You can create a "mini portal" within the Pro Bono Manager site for a specific practice area such as immigration or human rights. Attorneys can then view documents, training materials, contact lists, calendar and news items and active matters pertinent to the practice area. It also serves as a forum for discussion.

Timekeeper Details		TIMEKEEPER STATISTICS													
Timekeeper No.	9257	<b>No Hours!</b>													
Full Name	john, doe1	This timekeeper has recorded 0% of the YTD target of 20 hours.													
Type	Associate	Prior YTD Pro Bono Hours													
Office	Washington DC	0													
Practice	Structured Finance	Total Pro Bono Hours on Record													
Department	Structured Finance	256													
Title	Associate	Pro Bono Hours by Quarter													
E-Mail Address	<input checked="" type="checkbox"/> johndoe1001@probono.net	<table border="1"> <tr> <td>2008 Q2</td> <td>17.25 (6%)</td> </tr> <tr> <td>2008 Q1</td> <td>30.50 (11%)</td> </tr> <tr> <td>2006 Q4</td> <td>51.25 (20%)</td> </tr> <tr> <td>2006 Q3</td> <td>40.00 (15%)</td> </tr> <tr> <td>2006 Q2</td> <td>53.50 (20%)</td> </tr> <tr> <td>2006 Q1</td> <td>63.50 (24%)</td> </tr> </table>		2008 Q2	17.25 (6%)	2008 Q1	30.50 (11%)	2006 Q4	51.25 (20%)	2006 Q3	40.00 (15%)	2006 Q2	53.50 (20%)	2006 Q1	63.50 (24%)
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2006 Q1	63.50 (24%)														
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Phone (Mobile)	000-000-0000														
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Country	USA														
Notes															
Active	True														
Date Opened	11/28/2005 12:00:00 AM														



For more information, please contact Adam Licht, Pro Bono Net's Director of Product Management

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